



Maheshwari Public School International (MPS International)

Bhabha Marg, Tilak Nagar, Jaipur
Governed by: The Education Committee of The Maheshwari Samaj (Society), Jaipur
A Co-educational CBSE English Medium School

DISCIPLINE POLICY

“Small disciplines repeated with consistency every day lead to great achievements gained slowly over time.”

Dear Parents,

To inculcate a habit of discipline and punctuality amongst the students and to make them abled citizens of the country, the school has formed a policy in context to the discipline. We expect our Partners in Progress to co-operate with the school in its successful formulation.

Punctuality & Regularity

- 1) Students must reach school in time, as punctuality & regularity is the first step towards success.
- 2) Students will not be permitted to enter class once the assembly starts.
- 3) Parents will not be allowed to drop their ward after the first bell rings.
- 4) Children coming late to school will be marked late for 3 times and the fourth time, the student will be sent back home.
- 5) At the time of dispersal, Parents/Drivers have to wait at the designated areas and reach the classroom only when the bell rings.

Dress Code and Appearance:-

- 1) Students must come to school in complete school uniform. The uniform must be neat & tidy and properly ironed. The shirt must be fully buttoned and properly tucked. Shoes must be properly polished. No colored socks, only uniform socks must be worn.
- 2) Personal cleanliness, hygiene and neatness is expected all the times. Hair must be properly cut/pinned/plaited and combed. Nails must be kept clean and short. Boys must maintain their hair trim. Fancy hairstyles and coloured hair is not allowed for both boys and girls.
- 3) Students are not permitted to wear smart watches, chains, earrings, belts bands, Karas etc.
- 4) Applying nail-polish, Mehendi and having a tattoo is strictly prohibited.
- 5) Failure to comply may result in the student being sent home after two diary notes and two warnings recorded in the register of class.

Discipline:-

- 1) Discipline is enforced in the school through remarks, warning notes and yellow card entry. All remarks must be signed immediately by the parent as given by the class teacher.
- 2) After three similar remarks by the teacher the parents are liable to be summoned by the Vice Principal or Principal. Further action as required may include suspension or rustication of student.
- 3) Yellow Card entries are made on the following grounds:
 - Disrespect shown to the National Anthem and National Song by not standing up or misbehaving when the National Anthem and National Anthem is being played.
 - Grave Indiscipline.

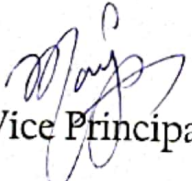
- Damage to school property.
 - Acts of violence amongst other students or staff members of the school.
 - Using abusive or obscene language.
 - Carrying any liquor, tobacco product in school including hukka and cigarette.
- 4) Parents are advised to sign the yellow card as and when received by the student.
- 5) Every student should bring his/her school Diary daily and books as per the time table.

Behaviour:-

- 1) Students must respect and obey their teachers, all the school authorities and their fellow mates at all times.
- 2) Running, playing and shouting in the classrooms and corridors is strictly forbidden.
- 3) Students must not indulge in fights & physical and verbal abuse in school. Stringent action will be taken against all students instigating and/or participating in such acts.
- 4) Students may not loiter in the corridors, classrooms during the Computer, Games and Activity periods & the break time.
- 5) Students may not be permitted to go to the toilets during 1st period, after the lunch break and the last period. Such needs must be attended during the break time. However, if any student has a medical problem, the same must be brought to the notice of the class teacher / nurse in writing with medical certificate attached.
- 6) Students are not permitted to bring magazines, picture books, video games, audio-video, fancy items, Mobile phones, pen drives, ear phones to the school. This rule is applicable for class, practices, Annual Day, Sports Day, Picnic etc. Any such property found in the possession of the student will be confiscated by the school and will be returned only after the session gets over.
- 7) Students must move in a line in corridors and stairs.
- 8) Students must record and follow the specific instructions given by their teachers.
- 9) Students must talk politely and converse in English.

School Property:-

- 1) Care must be taken to keep the school clean at all times. Litter must be disposed off in the dustbins provided. Water taps must be closed carefully to avoid waste of water.
- 2) Students must take care of the school property. No scratches, writings or drawings are allowed to be made on the school furniture or walls in the washrooms.
- 3) Damage caused to the school property must be reported to the class teacher. Penalty will be imposed in the form of fine.
- 4) Library books must be returned in time. If not returned well in time, fine will be imposed.


Vice Principal


Principal
MPS INTERNATIONAL
BHABHA MARG, TILAK NAGAR
JAIPUR

CODE OF CONDUCT

- Always reach school in time.
- Come well dressed in complete uniform.
- Come to class prepared to learn.
- Don't ever cheat.
- Be attentive to teachers while learning.
- Do not wander here and there in the school premises.
- Respect your teachers, your friends and all the members of the school.
- Keep your classroom clean.
- Don't ever distract the class during lesson hours.
- Maintain good personal hygiene.
- Complete home work and assignments in time.
- Avoid chorus answers and wait for your turn.
- Eating is not allowed in the classroom other than the break time.
- Sleeping in the classroom is not permitted.
- Don't hurt anyone for any reason.
- Participate in all classroom activities.
- Respect other students' personal belongings.
- Comply with all school policies.
- Follow the instructions diligently during activities and classes.
- Respect the opinion of your friends as well.
- Be kind towards everyone.
- Always do your best and believe in yourself.